

TITUS COUNTY CLERK'S OFFICE CIVIL COPY REQUEST

DATE: _____

CAUSE NUMBER: _____

VS

Name of Person/Company Requesting: _____

Address: _____

Telephone: _____

____ CALL FOR PICKUP
____ HOLD FOR PICKUP
____ MAIL WHEN READY

CALLED CUSTOMER FOR PICKUP ON _____

Please Check One (1):

____ Non-Certified Copy
____ Certified Copy

List of Copies Needed:

<u>Number of Pages</u>	<u>Copy Of</u>
_____	Petition
_____	Citation
_____	Answer
_____	Judgment
_____	Other: _____
_____	Other: _____
_____	Other: _____
_____	Other: _____

Escrow Users, Please Check One (1): _____ Do Not Charge to my Account
_____ Charge to my Account Number _____

***** If you pay by check, the following is required: Printed name, address & phone number on the check
Date of birth and driver's license number of signer.**

ALL REQUESTS MUST BE SIGNED.

Confidential information may be redacted from the document requested.

Signature of Person Requesting

Made By: _____ Amount Due: \$ _____ Date: _____, _____
 Initials

CASH _____ CHECK # _____ RECEIPT # _____